

# Committee Agenda



## Epping Forest District Council

### **Licensing Committee** **Wednesday, 10th October, 2012**

You are invited to attend the next meeting of **Licensing Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping**  
on **Wednesday, 10th October, 2012**  
at **2.00 pm** .

**Glen Chipp**  
Chief Executive

**Democratic Services**  
**Officer**

Gary Woodhall  
The Office of the Chief Executive  
Tel: 01992 564470  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

#### **Members:**

Councillors K Angold-Stephens (Chairman), A Lion (Vice-Chairman), A Boyce, K Chana, Mrs R Gadsby, L Leonard, A Mitchell MBE, R Morgan, Mrs M Sartin, Ms G Shiell, Mrs P Smith, P Spencer, Mrs T Thomas, D Wixley and N Wright

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<p><b>PLEASE NOTE THE START TIME OF THE MEETING</b></p>
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#### **1. APOLOGIES FOR ABSENCE**

(Assistant to the Chief Executive) To be declared at the meeting.

#### **2. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

#### **3. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent

items is required.

**4. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 8)**

To confirm the minutes of the Licensing Committee meeting held on 30 August 2012 (attached).

**5. MINUTES OF THE LICENSING SUB-COMMITTEES**

Copies of the minutes from the Sub-Committee's meetings listed below will be available for the relevant Chairmen to sign off:

- (i) 3 April 2012;
- (ii) 12 April 2012;
- (iii) 8 May 2012;
- (iv) 12 June 2012;
- (v) 10 July 2012;
- (vi) 7 August 2012; and
- (vii) 4 September 2012.

**6. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003 AND GAMBLING ACT 2005 (Pages 9 - 10)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-003-2012/13).

**7. CUMULATIVE IMPACT POLICY (Pages 11 - 14)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-004-2012/13).

**8. LATE NIGHT LEVY AND EARLY MORNING RESTRICTION ORDERS (Pages 15 - 22)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-005-2012/13).

**9. GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES (Pages 23 - 58)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-006-2012/13).

**10. LIVE MUSIC ACT 2012 (Pages 59 - 60)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-007-2012/13).

**11. DRAFT STATEMENT OF LICENSING POLICY (Pages 61 - 78)**

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report (LSC-008-2012/13).

**12. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES**

To review the proceedings of the Licensing Sub-Committee held during the preceding period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

**13. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE**

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

**14. MATTERS ARISING**

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

**15. DATE OF NEXT MEETING**

The next meeting of the Licensing Committee has been scheduled for 10 April 2012 at 2.00pm in the Council Chamber.